



How to Become or Renew as a Member Club of NDSA

1. Affiliate Member Club where an existing NDSA Affiliate Member Club DOES NOT EXIST

- a. When a group of 4 or more unrelated individuals within a community/city would like to organize themselves for consideration by NDSA as a potential Affiliate Member they must submit the following to NDSA:
 - i. Established club constitution and/or by-laws signed and dated by 4 unrelated individuals from the list in 1.a. or (2) below.
 - ii. List of officers/administrators along with their complete mailing address, phone numbers and email addresses.
 - iii. Rules and procedures for club teams to play and/or operate under.
 - iv. Submit the appropriate annual Club Membership fee.
 - v. Identification of the geographical areas the club intends to serve.
 - vi. List of fields or areas where games will be played to include complete address/location of fields. Also written verification from the owner of the game fields/areas and that these fields/areas are available for use by the new member club.
 - vii. Club structure, Non-Profit or For Profit. If Non-Profit provide EIN/Tax ID Number.

2. Affiliated Member Club where an existing NDSA Affiliate Member DOES EXIST

- a. In addition to the items in Para 1 above, the following must be provided.
 - i. Proof of registration of enough players to form 4 complete teams. U10 teams will have a minimum of 8 players, U11/12 will have a minimum of 10 players, and U13 and above will have a minimum of 13 players.
 - ii. Each Players complete address, date of birth, gender, email address and name of parent/guardian. Or submit registration through NDSA registration software.
 - iii. Name of at least 1 coach for each team to be registered. Or submit it through NDSA registration software.
- b. Applicant must be mindful of the transfer, recruiting or poaching portion of NDSA Rules and Procedures. Violation of these policies before, during or after application will be considered a serious violation of the application process and may result in the termination of the clubs affiliation with NDSA.

3. Affiliate Member Review

- a. Upon completion, submission and receipt of the appropriate items in para. 1 and/or 2 to the NDSA State Office, the NDSA President will appoint a three-person Membership Committee to examine submitted documents above for conformance or non-conformance and suggest any changes necessary to bring the documents into conformance. Once the documentation is deemed complete the Membership Committee will provide their recommendation for acceptance or decline to the Board of Directors at the next scheduled meeting . Final vote for acceptance or decline of membership will rest with the Board of Directors.

4. Renewal of Affiliated Member Clubs

- a. To renew an existing Affiliate Membership with NDSA, who is in good standing, must submit the following to NDSA State Office by September of each year.
 - i. Appropriate Annual Membership Fee
 - ii. Written list of Officers/Administrators including complete addresses, phone numbers and email addresses of each individual.
 - iii. Any changes that have been made to the items in Para 1a (i), (iii), (vi).

Submit all information, application, and documents along with payment of \$100 to:

NDSA
3743 River Drive
Fargo, ND 58104
northdakotasoccer@gmail.com